Introduce ways of getting organized, planning your time, and breaking down tasks to set yourself up for success on your finals.
# Finals Week Logistics

For each final, indicate:

- The course name
- Whether it is a cumulative final or not
- The date, time, & location
- The format of the final
- The material the final covers
- Your current grade in the course
- What % of your grade the final is worth

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**Final #1:**

<table>
<thead>
<tr>
<th>Date:</th>
<th>Time:</th>
<th>Location:</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Cumulative?</td>
</tr>
</tbody>
</table>

**Format:**

- Multiple Choice
- True/False
- Essay/Short Answer
- Problem Solving
- Paper/Project

**Material Covered on Final:**  
(List topics or chapters below)

**Current Grade in Class:**  
**Final Counts for what % of Grade?**

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[https://www.registrar.iastate.edu/students/exams/springexams](https://www.registrar.iastate.edu/students/exams/springexams)
## Prioritization of Finals

For each final, consider:
- Challenge level
- Current Grade & Percent of Grade
- Order/Sequence/Date
- Knowledge/Comfortability level with the material
- Quantity of material covered, and roughly how much time you'll need to study it all.

With all of this in mind, determine the relative priority level for each final, as compared to the others, write them in order, and indicate when you want to start studying.

<table>
<thead>
<tr>
<th>Finals Priority List</th>
<th>How far in advance do you want to start studying?</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
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<td>#2</td>
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<td>#3</td>
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<td>#7</td>
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</tbody>
</table>
Creating a Study Plan
What are some ways you might go about creating a finals study plan based on the information we have covered so far?
# Strategies for Creating Your Study Plan

## Finals To-Do List:
- Keep track of your due dates and to-do lists
- Prioritize your tasks
- Plan well in advance
- Specificity is key!

<table>
<thead>
<tr>
<th>SUNDAY 12/8</th>
<th>MONDAY 12/9</th>
<th>TUESDAY 12/10</th>
<th>WEDNESDAY 12/11</th>
<th>THURSDAY 12/12</th>
<th>FRIDAY 12/13</th>
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<tbody>
<tr>
<td>What is due today?</td>
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<td>What is due today?</td>
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<tr>
<td>To Do #1: Study Chapters 7-8 of 31HN 10</td>
<td>To Do #1: Study Chapters 5-6 of 31HN 10</td>
<td>To Do #1: Review Chapters 1-10 for 31HN 10</td>
<td>To Do #1: Study Chapters 7-10 for 31HN 10</td>
<td>To Do #1: Review Chapters 7-10 for 31HN 10</td>
<td>To Do #1: Study Chapters 7-10 for 31HN 10</td>
</tr>
<tr>
<td>Time Est: 40 min</td>
<td>Time Est: 40 min</td>
<td>Time Est: 40 min</td>
<td>Time Est: 30 min</td>
<td>Time Est: 40 min</td>
<td>Time Est: 40 min</td>
</tr>
<tr>
<td>To Do #2: Study Chapter 4 of 31HN 10</td>
<td>To Do #2: Study Chapters 4-6 of 31HN 10</td>
<td>To Do #2: Study Chapters 10 of 31HN 10</td>
<td>To Do #2: Study Chapters 7-10 of 31HN 10</td>
<td>To Do #2: Review Chapters 7-10 of 31HN 10</td>
<td>To Do #2: Review Chapters 7-10 of 31HN 10</td>
</tr>
<tr>
<td>Time Est: 30 min</td>
<td>Time Est: 45 min</td>
<td>Time Est: 50 min</td>
<td>Time Est: 40 min</td>
<td>Time Est: 50 min</td>
<td>Time Est: 40 min</td>
</tr>
<tr>
<td>To Do #3: Review 3 paragraphs for question 1 of 31HN 10</td>
<td>To Do #3: Review 3 paragraphs for question 2 of 31HN 10</td>
<td>To Do #3: Review 3 paragraphs for question 3 of 31HN 10</td>
<td>To Do #3: Review 3 paragraphs for question 4 of 31HN 10</td>
<td>To Do #3: Review 3 paragraphs for question 5 of 31HN 10</td>
<td>To Do #3: Review 3 paragraphs for question 6 of 31HN 10</td>
</tr>
<tr>
<td>Time Est: 45 min</td>
<td>Time Est: 50 min</td>
<td>Time Est: 50 min</td>
<td>Time Est: 40 min</td>
<td>Time Est: 50 min</td>
<td>Time Est: 50 min</td>
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<tr>
<td>To Do #4: Write 5 paragraphs for question 1 of 31HN 10</td>
<td>To Do #4: Write 5 paragraphs for question 2 of 31HN 10</td>
<td>To Do #4: Write 5 paragraphs for question 3 of 31HN 10</td>
<td>To Do #4: Write 5 paragraphs for question 4 of 31HN 10</td>
<td>To Do #4: Write 5 paragraphs for question 5 of 31HN 10</td>
<td>To Do #4: Write 5 paragraphs for question 6 of 31HN 10</td>
</tr>
<tr>
<td>Time Est: 95 min-60 min</td>
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</tbody>
</table>

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**Unit or Department Name Here**
Strategies for Creating Your Study Plan

Weekly Schedule:
- Very effective during busy weeks
- Visualize your days
- Best way to see when you have time to study
- Specificity is key!
Work Time

Spend some time working on the packet, and ask questions!
Helpful Study Tips

1. Plan ahead and break material into smaller chunks
2. Prepare + Review (Course Material Breakdown-Style Study Plans)
3. Take Breaks! (Pomodoro Technique)
4. Reward yourself!
5. Be mindful of your productive environment and avoid distractions
6. Take time to rest and relax
Post-Workshop Survey

https://tinyurl.com/yc857ka7
Follow Us on Instagram!

@iowastateasc
Contact & Visit Us

2157 Hixson-Lied
Student Success Center
Find us off the 23 Orange bus route across from Maple Hall!

Website: www.asc.dso.iastate.edu
Phone: 515-294-6624
Email: success@iastate.edu