

# **Peer Academic Skills Coach Position Summary**

This paid leadership opportunity in the Academic Success Center provides Peer Academic Skills Coaches the opportunity to make an impact and develop valuable skills such as relationship-building, leadership, public speaking, organizational and professional skills. Coaches will work between 10 and 12 hours per week. Coaches will be paid \$15.00 an hour.

# Responsibilities

- Meet 1:1 with students to provide academic support in the areas of time management, exam preparation, study skills, procrastination, note taking, and academic goal setting.
- Facilitate weekly Accountability Group sessions of up to 10 students to provide a structured study environment for practicing goal setting and positive academic habits.
- Serve as mentors, accountability partners, and experts on academic skills and ASC resources during student appointments and group sessions.
- Conduct outreach initiatives for the Academic Success Center in the form of tabling events and workshops presented to campus partners, classrooms, and student organizations.
- Meet with staff member and graduate assistant supervisors weekly for continuing professional development

## Qualifications

- Full-time enrollment as an Iowa State University undergraduate student
- GPA requirements: 2.75 cumulative AND 3.00 for most recent semester completed
- Self-motivated in personal time management and academic skills
- Genuine desire to support and empower peers
- Ability to speak and present information to large audiences
- Have excellent oral and written communication skills
- Ability to relate to academic struggle and empathize with students of diverse backgrounds, experiences, and needs
- Ability to lead and guide with empathy and understanding
- Willingness to learn new academic skills and implement resources as necessary

### Compensation

Peer Academic Skills Coaches will earn \$15.00 per hour for time spent in peer coaching appointments, group sessions, workshops, and meetings with the Peer Academic Coaching team and supervisors.

#### Questions?

Please contact Bethany Kula-Nickels at <u>bethanyk@iastate.edu</u> for questions related to the Peer Academic Coaching position.

