

## **Peer Academic Skills Coach Position Summary**

A Peer Academic Skills Coach is an undergraduate student leader who provides individualized academic skill support through one-on-one appointments and small group accountability work sessions. Peer coaches work with students to identify their strengths and needs to develop a personalized plan of action in areas such as time management, study strategies, note taking, and more. Peer Academic Skills Coaches also play a key role in Academic Success Center outreach efforts through facilitation of academic skill workshops for campus partners, classrooms, and student organizations.

This paid leadership opportunity in the Academic Success Center provides Peer Academic Skills Coaches the opportunity to make an impact and develop valuable skills such as relationship-building, leadership, public speaking, organizational and professional skills.

### **Responsibilities**

- Meet one-on-one with students to identify goals and provide personalized recommendations to ASC and other campus services.
- Provide ongoing one-on-one academic support for students in the areas of time management, exam preparation, study skills, procrastination, note taking, and academic goal setting.
- Facilitate weekly Accountability Group sessions of up to 10 students to provide a structured study environment for practicing goal setting and positive academic habits.
- Serve as mentors, accountability partners, and experts on academic skills and ASC resources during student appointments and group sessions.
- Conduct outreach initiatives for the Academic Success Center in the form of tabling events and workshops presented to campus partners, classrooms, and student organizations.

### **Qualifications**

- Full-time enrollment as an Iowa State University undergraduate student
- GPA requirements: 2.75 cumulative AND 3.00 for most recent semester completed
- Self-motivated in personal time management and academic skills
- Genuine desire to support and empower peers
- Have excellent written and oral communication skills, including the ability to speak and present information to large audiences
- Ability to relate to academic struggle and empathize with students of all backgrounds, experiences, and needs
- Willingness to learn new academic skills and implement resources as necessary

### **Compensation**

Peer Academic Skills Coaches will work between 6 and 12 hours per week and earn \$15.00 per hour for time spent in peer coaching appointments, group sessions, workshops, and meetings with the Peer Academic Coaching team and supervisors.

### **Questions?**

Please contact Bethany Kula-Nickels at [bethanyk@iastate.edu](mailto:bethanyk@iastate.edu) for questions related to the Peer Academic Coaching position.