

Supplemental Instruction (SI) Leader Position Description

Description

A Supplemental Instruction (SI) Leader is an undergraduate student who provides peer academic support for an assigned course. SI Leaders will assist in student learning and retention at Iowa State University through facilitation of SI sessions that help students better understand concepts and applications of course content.

This position will require Leaders to dedicate approximately 9-12 hours per week for the academic semester, with some weeks requiring more hours for training and professional development.

Qualifications

For consideration, candidates must possess the following qualifications:

- Enrollment as an Iowa State University undergraduate student
- Minimum ISU cumulative GPA: 3.00
- Minimum semester GPA for the most recent academic semester completed: 3.00
- Grade of B+ or higher in course(s) you desire to lead
**Please note: we do not provide SI Leaders with any training in specific content areas (ex: math), which is why this knowledge of course content is expected prior to application. Pass/Not Pass (P/NP) course grades will not be considered as qualification to SI for a course.*
- Self-motivation and direction to work independently with limited supervision
- Empathy for and understanding of a diverse group of students
- Ability to speak and present information to large audiences

Responsibilities

SI Leaders will:

- Attend all lectures with students to relearn course content, stay on pace with instruction, and build rapport
- Promote SI and motivate students to attend SI sessions through class announcements, board reminders, and electronic communication
- Creatively plan for SI sessions including preparing interactive activities, worksheets, and other resources that encourage peer-to-peer learning
- Facilitate three 50-minute SI sessions per week using collaborative and active learning strategies
- Participate in staff development activities and continuous leadership development opportunities including SI Leader orientation, SI Leader retreat, staff meetings, individual meetings with an SI Supervisor or Mentor, and observations of peer SI Leaders
- Complete administrative responsibilities including creating and submitting session plans, taking and submitting attendance, submitting wage reports, and maintaining website in a timely manner
- Develop relationships and maintain communication with students, SI supervisors, and course instructor(s) and facilitate relationship-building among students
- Assist students in becoming familiar with study skills and university resources
- Role model good student behavior and act in a professional manner

Required Staff Training and Development

Leaders must be able to attend the following commitments during spring 2023:

- *Asynchronous Orientation*
 - New Leaders will complete around 3 hours of asynchronous online training using Canvas by Saturday, August 19th

- *New Leader Orientation*
 - Saturday, August 19th 3:00pm-6:00pm
- *All SI Leader Orientation*
 - Sunday, August 20th 3:00pm-6:00pm

- *All SI Staff Meetings*
 - Thursday, August 24th 6:10pm-8:00pm
 - Thursday, September 21st 6:10pm-7:40pm
 - Thursday, November 16th 6:10pm-7:40pm

- *Retreat*
 - Saturday, October 21st 9:00am – 12:00pm

Compensation

SI Leaders will earn **\$15.00 per hour** for time spent attending class, preparing for sessions, and facilitating sessions. For most Leaders, this is nine hours per week, with the exception of weeks including staff development activities, in which Leaders are compensated accordingly.